



Volunteer Position Description

Serve wholeheartedly, as if you were serving the Lord. Ephesians 6:7

Objective of the position: Offer compassionate care in an unplanned pregnancy with the mercy and compassion of Jesus Christ by offering practical assistance in both word and action; and sharing the plan of salvation.

Reports to: Client Services / Advocate Coordinator

Qualifications:

1. A commitment to Jesus Christ as Savior and Lord reflected in behavior, teachable spirit, and servanthood work ethic including personal initiative, prayer and devotions/bible study.
2. Exhibit strong lifestyle to the pro-life conviction and biblical sexual purity.
3. Maintains a consistent life-affirming philosophy and would never refer or advise a woman to have an abortion. (When a situation arises where a woman's life is at risk, the center advocates taking measures to preserve her life, hoping that the woman and her child can both be saved.)
4. Must be in agreement with, supportive of, and committed to SPERO policies, mission, vision, services provided, pledge, and doctrinal statements
5. Keep information confidential
6. Be dependable and commit to being at the center when scheduled even during low client loads.
7. Understand basic interpersonal dynamics (ie: body language, tone, personal space etc...)
8. Be able to identify and adjust to a client's pace of progress and growth and respect a client's choices *even* if they are wrong.
9. Be familiar with scripture pertaining to the sanctity of life, forgiveness, and salvation.
10. Successfully complete the center's volunteer training (20 hours) and on-the-job training (24-60 hours)
11. Committed to *continuous* education pertaining to job through DVDs, books and literature.

Essential Functions:

1. Make prayer an integral part of the day, participating and leading in prayer time
2. Provide crisis intervention support for each client in an atmosphere of warmth, compassion, truth and respect through listening, education, and other helping skills
3. Look for teachable moments with a client in order to share the love of Jesus and His plan of salvation
4. Explore and answer spiritual questions with clients, provide Christian resources and offer prayer
5. Serve as a Director of First Impressions, maintaining a professional office by regularly performing office and housekeeping duties, including shoveling snow, emptying trash, and cleaning the toilet
6. Maintain records as indicated in center policies and guidelines, accurately & confidentially
7. Offer education, material resources, and referrals appropriate to a client's situation
8. Appropriately follow-up with clients per Center guidelines
9. Attend quarterly mandatory staff In-Services
10. Keep up-to-date on information relating to pregnancy, abortion, abstinence, adoption, and other related areas through volunteer staff In-Services, articles, and independent research
11. Follow SPERO policies, procedures, and guidelines
12. Participate in special events such as the Banquet as a Table Host and the Walk for Life as a Sponsored Walker and as a Church Ambassador

Signature: _____ Date: _____